

CDN Quality Management System

Alternative assessment arrangements policy and procedure

CDN aims to ensure that access for people with disabilities is mainstreamed. In complying with the Equality Act 2010, CDN is committed to promoting equality of opportunity and fair treatment for those with additional support needs and/or disabilities.

Anticipation of service provision will ensure that reasonable adjustments are made when and where required, guaranteeing that students and staff are not disadvantaged from achieving their full potential.

Identification of Needs

Learners with an additional support need can, and will be encouraged to, disclose such a need at interview, at enrolment or at any time throughout the academic year. Where appropriate alternative assessment arrangements (AAA) will be agreed between the learner and the programme assessor.

Evidence

To support each recommendation for alternative assessment arrangements, evidence needs to be produced to satisfy each awarding body. This can include:

- evidence of poor achievement in assessments without AAAs
- written statement from assessor supporting the recommendations
- third party evidence, eg. official reports from external health or educational professionals or transition information from schools
- attainment tests results, eg. Dyslexia Adult Screening Test, WRAT 4.

Verification

AAA verification is covered in the programme standardisation meetings.